

CAPITAL BUDGETING COMMITTEE MINUTES

March 27, 2013, 1:00 P.M.

Boxford Town Hall, Room 2

Members Present: Robert Conroy, Michael White, Carl Noblitt, Joyce Ricklefs

Members Absent: Susan Fowler

In Attendance: Kathleen Benevento, Finance Director, Dr. Bernard Creeden, Supt. Tri-Town Union, Steve Greenberg, Finance Director, Tri-Town Union, Steve Clifford, Facilities Director, Tri-Town Union, Samantha Mercier, Member Cole School Stir Council, and Playground Committee Member, Jen Leidner, Parent of First Grader and incoming Pre-Schooler

The Meeting was called to order at 1:00 PM by the Chair. J. Ricklefs was nominated Secretary Pro Tem by C. Noblitt, seconded by M. White. The vote was unanimous acclamation.

B. Conroy moved acceptance of the Minutes of March 13, 2013 as written, and M. White seconded. The minutes were unanimously approved.

S. Greenberg led the Committee through a discussion of the proposed phone, security and PA system, answering questions from the committee and providing information available on each item. S. Clifford provided information regarding the security system, including software, proximity readers, and Knox box systems.

Samantha Mercier then presented a detailed review of the proposed playground at Cole School. J. Leidner was able to add additional information regarding the new requirements and regulations for the Pre-school playground area. The process regarding the expanded use of the CPA funds for recreation was explained. The current structure was built in 1989 and the pre-school in 1992. The structures are currently safe and maintained by the schools, but some children are unable to use them due to ADA limitations.

At 2:00 P.M. the invited guests left the meeting.

The Committee then reviewed and rated items as follows:

ITEM	RATING	COMMENTS
Voting Machines		Item pulled from consideration

Phone Systems/Cole and Spofford	B	Security w/in building important
Security/Cole and Spofford	B	Perimeter monitoring important
Flooring/Cole Spofford	B	Important to continue rehab program
Playground Cole	C	Current playgrounds still functional
Drainage Fire Stations	A	Due to Environmental concerns

The next meeting will be at a date uncertain as we await information on the various library proposals and the land acquisition.

C. Noblitt moved adjournment, J. Ricklefs seconded and with unanimous consent the meeting was adjourned at 2:25 P.M.

Respectfully submitted,

Joyce Ricklefs

Secretary Pro Tem